**MAYO COUNTY COUNCIL**

Application for assistance under the UPST**ART** programme 2018.

**Mayo County Council’s UPSTART programme aims to incentivise quality artistic collaborations between groups/ people with disabilities, artists, arts venues and organisations within County Mayo. The programme aims to maximise the resources for artistic engagement by people with disabilities. Therefore, matched funding/resources or in-kind resources are essential and form part of the assessment criteria.**

Mayo County Council's UPST**ART** programme aims to support opportunities for people with disabilities in the county to develop arts projects in celebration of International Day of Persons with Disabilities, 3rd December 2017. Applications will be assessed under the following criteria:

* Artistic Quality.
* The benefit of the project/event to People with Disabilities.
* The extent to which People with Disabilities are involved in the development of the project/event.
* The demonstrated artistic development /progression of People with Disabilities.
* The benefit to the work/practice of a professional artist with disabilities.
* The experience of artists/facilitators of working with People with Disabilities.
* Matching resources. For example, matched funding, in-kind supports.
* Value for money.

**SECTION A: Contact Details**

This section applies to all applicants e.g. individual artists, venues and groups of people with disabilities.

**Name:**

**Address:**

**Telephone:**

**Email:**

**Please provide details for the main contact person for the project/event if different from above.**

**Name:**

**Telephone:**

**Email:**

**SECTION B: Project information**

1. **Project/Event title:**
2. **Project/Event Overview (general information about the project):**
3. **In no more than 300 words, please give details of your Project/Event. Please ensure that the following questions are covered: What will happen, where & when, who will lead (the project)artistically, who is the audience for the event, how will people with disabilities benefit ?**
4. **Groups/organisations of people with disabilities involved- please list:**
5. **Describe the groups’/organisations’ previous arts experience:**
6. **Describe the extent to which people with disabilities were involved in the planning of the project/event:**
7. **Artist(s) involved – please provide name(s):**
8. **Artist/Facilitator’s previous experience of working with people with disabilities. (Please provide a copy of artist/facilitator’s current CV with this application and link to any relevant website. Artist/facilitator’s current CV's should be a maximum of two pages.)**
9. **Venue(s) involved:**
10. **Describe the venue(s) and their previous experience of working in the area of arts & disability.**
11. **Timeframe: When will your project start and what is the event/ exhibition/ performance date?**

**SECTION C: Project/event budget.**

UPST**ART** funding will be attributed towards certain items of expenditure, primarily artists’ fees and materials costs. Please account for all relevant costs in the table below. Please ensure that any matched funds/ support in kind is accounted for.

|  |  |  |
| --- | --- | --- |
| **ITEM** | **AMOUNT** | **TO BE FUNDED BY** |
|  |  |  |
| **Expenditure** |  |  |
| Artists fees (please clarify, Hourly rate-number of hours) |  |  |
| Access Support e.g. Support staff (please clarify, hourly rate-number of hours)  |  |  |
| Technicians Fees |  |  |
| Venue hire |  |  |
| Equipment hire |  |  |
| Art materials |  |  |
| Exhibition Cost e.g. hanging work |  |  |
| Publicity |  |  |
| Administration |  |  |
| Documentation |  |  |
| Travel/subsistence |  |  |
| Refreshments |  |  |
| **Total Expenditure** |  |  |
|  |  |  |
| **Income** |  |  |
| Box Office  |  |  |
| Grant income |  |  |
| Arts council income |  |  |
| Other grant income. |  |  |
| In kind support. |  |  |
| **Total Income** |  |  |
| **Less Total Expenditure** |  |  |
|  |  |  |
| **Amount Requested from Mayo County Council Arts Office** |  |  |

**SECTION D:** Checklist.

Please indicate that the following material is included with your application by ticking the items below:

* Completed application form and budget
* Artist(s) C.V. (no more than two pages)
* Information on venue and groups/organisations of people with disabilities participating on the project/event
* Other supporting material. e.g. photographs, DVD's, publicity material etc. (when enclosing photographs, please ensure that the relevant consent forms/permissions have been obtained)

**Applications are assessed by external experts so it is in your interest to ensure that all information requested is provided.**

Please return completed applications as **MS Word** documents by email to:

Damien O’Connor, Disability Arts Co-ordinator, Mayo County Council Arts Office. doconnor@mayococo.ie

**Closing Date 2018, 5pm on Friday 18th May, 2018**